

NMRR

Step by Step using NMRR System

By

NMRR SECRETARIAT

SECRETARIAT NATIONAL INSTITUTES OF HEALTH (NIH)

WHAT IS NMRR?

- A web based tool designed to support the implementation of the **National Institutes of Health NIH guidelines** on the conduct of research in the Ministry of Health Malaysia (MOH)
 - NMRR enables online research registration and online submission, review & approval of MOH research
 - The registered research constitutes a database of on going and completed medical research projects in MOH
-

WHY REGISTER IN NMRR?

- **National Institutes of Health NIH Guidelines** on the conduct of research in the Ministry of Health Malaysia (MOH)
-

NIH GUIDELINES REQUIRES:

- Registration of all research that
 - involves MOH personnel OR
 - that is to be conducted in MOH facility OR
 - to be funded by MOH research grant
 - Review & approval of the research by a designated entity to whom authority has been delegated for the purpose
-

NIH GUIDELINES REQUIRES:

- Research involving human subjects requires prior review and approval by the Medical Research and Ethics Committee (MREC)
 - Approval of all research publications
 - whether in the form of research report, journal article or conference proceeding, by the NIH initially and thereafter by the Director General of MOH
-

RESEARCH REGISTRATION

SUBMITTING RESEARCH SUBMISSION

- For research registration & Ethical approval
 - Only for new research - have not started data collection (time lapse between registration and data collection date should be atleast 2 months)
 - For research registration only (no approval)
 - For completed research
 - For new research that does not involve MOH patients / staffs , therefore does not require MREC Approval
 - One research one submission
 - Only one person (will act as Corresponding Person CP) will register the research
-

LOGIN TO NMRR SYSTEM

https://www.nmrr.gov.my



National Medical Research Register

Advancing Medical Research in Malaysia

www.nmrr.gov.my

HOME | USER MANUAL/DOCUMENTS | FEEDBACK | FAQs | CONTACT US

- .: About NMRR
- .: User Manual / Documents
- .: Directory of Medical Research
- .: Directory of Clinical Investigators & Researchers
- .: NIH Home



- .: Important Links
- .: Security Practices

You are visitor
00858104
since 03-July-2007

Latest News / Updates

- NEW** 1. [Important-updates on covering letter to MREC - 12/05/2015](#)
- NEW** 2. [Applications Pertaining MREC Approval - 07/04/2015](#)
- 3. [MREC notification and AOR \(Acknowledgment of Receipt\) - 16/01/2015](#)

Please take note that all documents for the purpose of MREC Notification and AOR are to be uploaded in the system via e-mail, fax or courier/ mail.

Login to system by entering the user email registered, password and the image verification. Choose login as User Login. If you are not a registered user, please click at "Create a New Account" before proceeding for research registration

- Registration of all research that involves MOH personnel OR that is to be conducted in MOH facility OR to be funded by MOH research grant
- Review & approval of the research by a designated entity to whom authority has been delegated for the purpose
- In addition, research involving human subjects requires prior review and approval by the Medical Research and Ethics Committee (MREC)
- Approval of all research publications, whether in the form of research report, journal article or conference proceeding, by the NIH initially and thereafter by the Director General of MOH

The NMRR is thus specifically designed to enable:

1. Online registration of research. This brings us in line with international practice which requires medical research, especially clinical trial, to be registered in publicly accessible research registers. This is to ensure transparency and to increase public trust in the conduct of medical research; as well as to inform physicians and prospective volunteers about ongoing research in which they may wish to enroll.
2. Online submission to an appropriate authority for approval, as well as online review of the submitted research by relevant appointed reviewers. The online system ought to reduce the research review time as well as to enable investigators to track the status of their research online.

■ User Manual / Documents

■ Check for Existing Account

NMRR LOGIN

To access NMRR web application
Sign in to NMRR

User Email:
Password:
(case-sensitive)
Image Verification: **259837**
(case-insensitive)

Change Image

User Login

Reviewer Login

MREC Member Login

Management/Secretariat Login

[Forget password?](#)
[Sign-in help](#)

Need Assistance

NMRR Enquiries

Tel: +(603) - 2282 9082; 2282 9085

Email: nmrr@nmrr.gov.my

MREC Secretariat

Please take note that e-mail communication with the MREC Secretariat is encouraged in order to ensure effective communication. However, MREC do still accept phone communication especially if there are any urgent issues that needs to be attended to. Below are the MREC mailing addresses :

- Industry Sponsored Research (ISR) - mrecisr@nih.gov.my

USER/RESEARCHER MAIN MENU

Deepabarathy Muthu Kumaran, welcome to the NMRR.

Please make your selection below :

Researcher Main Menu

1. Register new research protocol

1.1 Investigator initiated research (IIR) 

1.2 Industry sponsored research (ISR) 

2. [Update submission to existing protocol](#)

Click here to register a new
research registration



Section 1 – Enter Title



Public User

My Account

User Instruction

Contact Us

Change Password

Logout

1. Enter Title & Select Purpose of Submission

Investigator Initiated Research (IIR)

Entering the research title is required for registration

Note: All fields that are marked ** are required fields. Failure to provide the required information will lead to failure of submission

1.1 **	Research Title															
1.2 **	Research Title Abbreviation															
1.3 **	<p>Is this a collaborative research with one or more of the MOH NIH research institutes.</p> <p>If yes, check one or more boxes in the right panel</p> <p>Collaborative research means the NIH institute(s) concerned has made significant contributions to the research conception and design, OR has provided significant support for the work such as in the form of grant, project management, biometric or laboratory services, data and biospecimen resources,</p>	<table border="1"><tbody><tr><td><input checked="" type="checkbox"/></td><td>This is NOT a collaborative work with any of the NIH institutes</td></tr><tr><td><input type="checkbox"/></td><td>Clinical Research Centre (CRC)</td></tr><tr><td><input type="checkbox"/></td><td>Institute for Medical Research (IMR)</td></tr><tr><td><input type="checkbox"/></td><td>Institute for Public Health (IPH)</td></tr><tr><td><input type="checkbox"/></td><td>Institute for Health Management (IHM)</td></tr><tr><td><input type="checkbox"/></td><td>Institute for Health Systems Research (IHSR)</td></tr><tr><td><input type="checkbox"/></td><td>Institute for Health Behavioural Research (IHBR)</td></tr></tbody></table>	<input checked="" type="checkbox"/>	This is NOT a collaborative work with any of the NIH institutes	<input type="checkbox"/>	Clinical Research Centre (CRC)	<input type="checkbox"/>	Institute for Medical Research (IMR)	<input type="checkbox"/>	Institute for Public Health (IPH)	<input type="checkbox"/>	Institute for Health Management (IHM)	<input type="checkbox"/>	Institute for Health Systems Research (IHSR)	<input type="checkbox"/>	Institute for Health Behavioural Research (IHBR)
<input checked="" type="checkbox"/>	This is NOT a collaborative work with any of the NIH institutes															
<input type="checkbox"/>	Clinical Research Centre (CRC)															
<input type="checkbox"/>	Institute for Medical Research (IMR)															
<input type="checkbox"/>	Institute for Public Health (IPH)															
<input type="checkbox"/>	Institute for Health Management (IHM)															
<input type="checkbox"/>	Institute for Health Systems Research (IHSR)															
<input type="checkbox"/>	Institute for Health Behavioural Research (IHBR)															

1.4 ** Purpose of submission on NMRR

Please check one or more boxes in the right panel Research registration is mandatory, you cannot uncheck that

NEW

[Surat Pekeliling Ketua Pengarah Kesihatan Malaysia BIL. 10/2015](#)

NEW

[NIH Guidelines on Conducting Research in the MOH](#)

1. **Research registration**

2. **Research submission for NIH for recommendation**

NIH Research Review Committee (JPP-NIH)

3. **Research submission for MREC approval**

IRB/IEC Medical Research Ethics Committee (MREC)

4. **Research submission for MRG approval**

MOH-NIH Research Grant (MRG)

5. **Research submission for Publication / Presentation approval**

Research Publication / Presentation Submission to NIH for DG Approval

Only for articles from NMRR Registered Research

6. **Research notification to other IRB/IECs**

IRB/IEC Jawatankuasa Etika Perubatan (UMMC)

IRB/IEC Jawatankuasa Etika Penyelidikan (Manusia) (USM Kubang Kerian)

IRB/IEC Jawatankuasa Penyelidikan & Etika Penyelidikan Perubatan (HUKM)

IRB/IEC Joint Penang Independent Ethics Committee (JPEC)

IRB/IEC Ethics Committee, Institut Jantung Negara (IJN)

IRB/IEC Jawatankuasa Etika Penyelidikan Perubatan (UPM)

IRB/IEC Jawatankuasa Etika Penyelidikan (UiTM)

IRB/IEC Joint Ethics Committee USM - Hospital Lam Wah Ee on Clinical Studies (USM, Penang)

IRB/IEC Ethics Committee (UIA)

IRB/IEC IMU Ethics Committee (IMU)

IRB/IEC Jawatankuasa Etika penyelidikan Perubatan (UNIMAS)

IRB/IEC Jawatankuasa Etika Perubatan (SDMC Subang Jaya)

IRB/IEC Sunway Medical Centre Independent Research Ethics Committee (SREC)

7. **Research notification to NPCB for Clinical Trials & Compliance Section**

The Clinical Trials & Compliance Section NPCB

Save & Next

For new research - have not started data collection (time lapse between registration and data collection date should be at least 2 months), and involves MOH patients/data or human, please select 2. Research submission for NIH for recommendation and 3. Research submission for MREC approval

Sections available in NMRR

1. Research Title / Purpose of Submission

2. Research Details

3. Sponsor(s)

4. Investigator(s) / Study Site(s)

5. Corresponding Person

6. Research Registration

Research Submission to applicable authority

7.1 Research submission for JPP-NIH recommendation

7.2 Research submission for MRG approval

7.3 Research submission for MREC approval

7.4 Research submission for Publication / Presentation approval

7.5 Research notification to other IRB/IECs

7.6 Research notification to NPCB for Clinical Trials & Compliance Section

- Section 1 – 6 is mandatory.
- For Research Registration

- Section 7 is Research Submission for Approval Authority
- Sections appearance depends on selection done in Section 1, Step 1.4

Section 2 – Research Details

- This section is about information / details of the research.

Investigator Initiated Research (IIR)	
Section 2 : Research Details	
Research ID : 19588	
NMRR ID :	
Research Title : testdd	
Research Title Abbreviation : testdd	
Note: All fields that are marked ** are required fields. Failure to provide the required information will lead to failure of submission	
2.1	Protocol Id (if relevant) <input type="text"/>
2.2 **	Research Type <input type="radio"/> Clinical <input type="radio"/> Health management <input type="radio"/> Health System <input type="radio"/> Health Policy Research <input type="radio"/> Action Research <input type="radio"/> Basic / Biomedical <input type="radio"/> Public Health / <input type="radio"/> Health Social S <input type="radio"/> Systematic rev <input type="radio"/> Case Study / R
2.3	Research Subtype <input type="radio"/> Interventional Study : BA/BE <input type="radio"/> Interventional Study : Community Trial <input type="radio"/> Observational Study : Basic / Biomedical <input type="radio"/> Observational Study : Clinical Trial <input type="radio"/> Interventional <input type="radio"/> Interventional <input type="radio"/> Observational <input type="radio"/> Observational <input type="radio"/> Phase 1/Phase <input type="radio"/> Phase 2/Phase

Research ID will be given in Section 2. Please remember this number as this is the reference number for the research registration.

Section 2 – Research Details Fields

2.1	Protocol Id (if relevant)
2.2 **	Research Type
2.3	Research Subtype
2.4	Study Phase
2.5 **	Student Academic Project (university / college)

2.6	Student Academic Project Specify
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2.7 **	Research Objective
2.8 **	Research Description
2.9 **	Keywords
2.10 **	Expected / Actual research Date Start
2.11 **	Expected / Actual research Date Completed
2.12 **	Research Duration (month)
2.13	Recruitment Status
2.14	Health Condition(s) or Problem(s) Studied

2.15	Therapeutic Area
2.16	Key inclusion and exclusion criteria
2.17	Number of subjects/sites (Malaysia)
2.18	Outcome Measure
2.19	Interventions

Section 2 – Research Details Fields

2.1	Protocol Id (if relevant)
2.2 **	Research Type
2.3	Research Subtype <i>Applicable for Clinical Research</i>
2.4	Study Phase <i>Applicable for Clinical Research</i>
2.5 **	Student Academic Project (university / college)
2.7 **	Research Objective
2.8 **	Research Description

2.9 **	Keywords
2.10 **	Expected / Actual research Date Start
2.11 **	Expected / Actual research Date Completed
2.12 **	Research Duration (month)
2.13	Recruitment Status
2.14	Health Condition(s) or Problem(s) Studied
2.15	Therapeutic Area
2.16	Key inclusion and exclusion criteria

2.17	Number of subjects/sites (Malaysia)
2.18	Outcome Measure
2.19	Investigation

	Intervention Type
1.	If Intervention type = herbal and you are submitting to MREC, please submit 'Approval letter from National Committee On Research and Development for Herbal Medicine (NRDHM)' at section 7.3, Step 2.
2.	Other, specify
3.	Name of intervention under investigation

Section 3 - Sponsors

- This section is about information of the funding source / sponsor for the research.

***If no sponsor, choose as “Self-funding”*

Section 3 : Sponsor(s)			
Research ID : 19588			
NMRR ID :			
Research Title : testdd			
Research Title Abbreviation : testdd			
Click to add SPONSOR & SPONSOR CONTACT PERSON			
Sponsor List			
No.	Sponsor Organization / Institution	Sponsor Type	Fundin
Back Next			

Click here

FOR SPONSOR TYPE - SELF – FUNDING

For Sponsor Organization, search for your own institution


Research Title Abbreviation : testdd

Sponsor

If the name of the contact person is not in the user list, [register](#) him or her as user.
Each contact person will have access to view the research details in NMRR. But only the contact person who is also the corresponding person is allowed to edit the data.

3.1**	Funding Source	3.1**	Funding Source	Self-funding
		Select Site/Establishment Clear Site/Establishment If the Sponsor is not in the list, click here to email to NMRR Secretariat to have it added.		
3.2**	Sponsor Organization / Institution			

Sponsor Contact

No.	Sponsor Contact Name	Tick to inactivate user's access	Specify reason	 Add Contact

[Save & Back](#)

For contact person , select yourself, or anyone in your research team will be yourself

FOR SPONSOR TYPE – MOH NIH Research Grant

For Sponsor Organization, search for NIH Malaysia


Research ID : 19588
NMRR ID :
Research Title : testdd
Research Title Abbreviation :

Sponsor

If the name of the contact person is not in the user list, [register](#) him or her as user.
Each contact person will have access to view the research details in NMRR. But only the contact person who is also the corresponding person is allowed to edit the data.

3.1 **	Funding Source	3.1.1	Funding Source	Self-funding
3.2 **	Sponsor Organization / Institution	<p>Select Site/Establishment Click If the Sponsor is not in the list, click here to add it.</p> <ul style="list-style-type: none">CorporateDepartment / Institutional operating budgetGovernment (Non MOH) GrantIndustry grantInternational GrantMOH-NIH Research GrantMOSTI research grant (any type)Self-fundingUniversity research grantOthers		

Sponsor Contact

No.	Sponsor Contact Name	Tick to inactivate user's access	Specify reason	 Add Contact

Save & Back

For contact person , search for MOH-NIH Grant Secretariat

No.	User Name	Email	Site/Establishment
1	MOH-NIH Grant Secretariat	nihmrg@nih.gov.my	National Institutes of Health (NIH)

Application for MOH-NIH Grant is open from January till June ; with minimum grant value requested at RM5000.00

Section 4 – Investigator(s)/Study Site(s)

- This section is to list down the investigators and study site involve in the research

Section 4 : Investigator(s) / Study Site(s)

Research ID : 19588

NMRR ID :

Research Title : testdd

Research Title Abbreviation : testdd

INVESTIGATOR (S)

Investigator refers to individual(s) who carries out a formal inquiry or investigation at the study site.

Click **INVESTIGATOR** to add name of investigator (s)

1

Investigator (s) List

No.	ID	Name of Investigator (s)	Investigator's Establishment / Institution	Prefill IA-HOD-IA By Investigator's Institution	Role	Email	Mobile phone	Inactive
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STUDY SITE (S)

Study Site refers to institutional / establishment where the study will take place (data collection / sample taken). Study site can be multiple sites.



Click **STUDY SITE** to add study sites

2

Study Site List

No.	Site conducted	State	Correspondence E-mail	Date Registered	Investigator
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Step 1 - Add investigator

Research ID : 19588	
NMRR ID :	
Research Title : testdd	
Research Title Abbreviation : testdd	
Investigator	
If the name of the investigator is not in the user list, register him or her as Investigator.	
4.1.1 **	Name of Investigator <input type="text"/> Select Investigator Clear Value
4.1.2 **	Investigator's Institution <input type="text"/> Select Site/Establishment Clear Site/Establishment Establishment / Institution (place where the investigator work or study) <input type="text"/> If the name of the Site/Establishment is not found in the list, click here to email to NMRR Secretariat to have it added.
4.1.3 **	Role of Investigator <input type="radio"/> Principal / Coordinating Investigator <input type="radio"/> Principal Investigator at the site <input type="radio"/> Co / Sub Investigator at the site <input type="radio"/> Not Applicable
4.1.4	Department <input type="text"/>
4.1.5	User Deactivation 4.1.5.1 Tick to inactivate user's access <input type="checkbox"/> 4.1.5.2 Specify reason <input type="text"/>
Investigator's Documents	
 Warning! New files will always OVERWRITE existing file(s) if exist. You will NOT be able to retrieve the old file(s). Note: If there are multiple files to be uploaded for an item, please combine all into a single PDF before uploading.	
4.1.6	CV <input type="button" value="Browse..."/> No file selected. Remove : <input type="checkbox"/>
4.1.7	GCP Certificate <input type="button" value="Browse..."/> No file selected. Remove : <input type="checkbox"/>
4.1.8	GCP Re-certification <input type="button" value="Browse..."/> No file selected. Remove : <input type="checkbox"/>
4.1.9	Investigator's agreement, head of department's and institutional approval (IA-HOD-IA) Pre-filled version will be available for download after adding investigator  CHANGES IN IA-HOD-IA FORM REQUIREMENT <input type="button" value="Browse..."/> No file selected. Remove : <input type="checkbox"/>
4.1.10	Professional Indemnity (For clinical trial only) <input type="button" value="Browse..."/> No file selected. Remove : <input type="checkbox"/> 4.1.10.1 Expiry Month (e.g. 1 to 12) <input type="text"/> 4.1.10.2 Expiry Year (e.g. 2010) <input type="text"/>
Mailing Address - for Principal / Coordinating Investigator only	
4.1.11 **	Address <input type="text"/>
4.1.12 **	City <input type="text"/>
4.1.13 **	Postcode <input type="text"/>
4.1.14 **	State <input type="text"/>
4.1.15 **	Country <input type="text"/>
Save	

How to add investigator?

Research ID : 19588
NMRR ID :
Research Title : testdd
Research Title Abbreviation : testdd
Investigator

If the name of the investigator is not in the user list, [register](#) for her as Investigator.

4.1.1 ** Name of Investigator [Select Investigator](#) [Clear Value](#)

4.1.2 ** Establishment / Institution (place [Select Site/Establishment](#) [Clear Site/Establishment](#)
if the name of the Site/Establishment is not found in the list, [click here to email](#) to NMRR!

1

2

User Name Contain (*S*)
Email Contain (*S*)
Site/Establishment Contain (*S*)

[Search](#) [Show All](#)

Select Investigator from List

No.	User Name	Title	Email	Designation	Site/Establishment	
1	Deepabarathy Muthu Kumaran	Mrs	deepabarathy@nih.gov.my		National Institutes of Health (NIH)	Select Investigator

Search Establishment

Name / Keyword

[Click here for more search option](#)

[Search](#) [Show All](#)

Site/Establishment List

No.	Establishment ID	Name	Address	Town	State	Postcode	Country	Sector	
1	2771	Klinik Kesihatan Ibu Dan Anak Air Jernih	Air Jernih	Kuala Terengganu	Terengganu Darul Iman	20200	MALAYSIA	Public	Select Site/Establishment
2	18012	KLINIK PERGIGIAN JALAN AIR JERNIH	KLINIK PERGIGIAN AIR JERNIH, JALAN AIR JERNIH,	KUALA TERENGGANU	Terengganu Darul Iman	20300	MALAYSIA	Public	Select Site/Establishment
3	14605	National Institutes of Health (NIH)	c/o Institute for Health Management, Jalan Rumah Sakit Bangsar	Kuala Lumpur	Wilayah Persekutuan Kuala Lumpur	59000	MALAYSIA	Public	Select Site/Establishment
4	100402	National Institutes of Health, United States of America (NIH)	9000 Rockville Pike, Bethesda,	Maryland, United States of America	Foreign	20892		Foreign	Select Site/Establishment

Section 4 : Investigator(s) / Study Site(s)

Research ID : 19588

NMRR ID :

Research Title : testdd



Research Title Abbreviation : testdd

INVESTIGATOR (S)

Investigator refers to individual(s) who carries out a formal inquiry or investigation at the study site.

Click **INVESTIGATOR** to add name of investigator (s)

Investigator (s) List

No.	ID	Name of Investigator (s)	Investigator's Establishment / Institution	Prefill IA-HOD-IA By Investigator's Institution	Role	Email	Mobile phone	Inactive	
1	81516	Deepabarathy Muthu Kumaran	National Institutes of Health (NIH)		Principal / Coordinating Investigator	deepabarathy@nih.gov.my		<input type="checkbox"/>	

STUDY SITE (S)

Study Site refers to institutional / establishment where the research will take place (data collection / sample taken). Study site can be multiple sites.

Click **STUDY SITE** to add study sites

Study Site List

No.	Site conducted	State	Correspondence E-mail
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IA-HOD-IA form. Need to download, print and obtained the required signature. Then to be uploaded back into the submission. This form is also available in Section 7.1 and 7.3

Step 2 - Add Study Site

Section 4 : Investigator(s) / Study Site(s)

Research ID : 19588

NMRR ID :

Research Title : testdd

Research Title Abbreviation : testdd

INVESTIGATOR (S)

Investigator refers to individual(s) who carries out a formal inquiry or investigation at the study site.

Click **INVESTIGATOR** to add name of investigator (s)

Investigator (s) List

No.	ID	Name of Investigator (s)	Investigator's Establishment / Institution	Prefill IA-HOD-IA By Investigator's Institution	Role	Email	Mobile phone	Inactive
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STUDY SITE (S)

Study Site refers to institutional / establishment where the research will take place (data collection / sample taken). Study site can be multiple sites.

Click **STUDY SITE** to add study sites

2

Study Site List

No.	Site conducted	State	Correspondence E-mail	Date Registered	Investigator
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Step 2 - Add Study Site

Research ID : 19588

NMRR ID :

Research Title : testdd

Research Title Abbreviation : testdd

Study Site

Providing information on the Study Site of the research is required for registration and submission.

[Select Site/Establishment](#) [Clear Site/Establishment](#)

If the name of the Site/Establishment is not found in the list, [click here to email](#) to NMRR Secretariat to have it added.

4.2.1 ** Site where research is conducted

4.2.2 State

4.2.3 ** Study Site Correspondence E-mail

The study site administrator's/ director's e-mail. This e-mail address is required as certain decision letters would be emailed to the site for their reference. Kindly ensure that correct details are entered to ensure the letter reaches the intended party.


Investigator's Site



Add Investigator

No. Investigator

Save

Research ID : 19588	
NMRR ID :	
Research Title : testdd	
Research Title Abbreviation : testdd	
Study Site	
Providing information on the Study Site of the research is required for registration and submission.	
4.2.1 **	Site where research is conducted Select Site/Establishment Clear Site/Establishment If the name of the Site/Establishment is not found in the list, click here to email to NMRR Secretariat to have it added. HOSPITAL SERDANG
4.2.2	State Selangor Darul Ehsan
4.2.3 **	Study Site Correspondence E-mail crcserdang@moh.gov.my <i>The study site administrator's/ director's e-mail. This e-mail address is required as certain decision letters would be emailed to the site for their reference. Kindly ensure that correct details are entered to ensure the letter reaches the intended party.</i>
Investigator's Site	
No.	Investigator
1	<input type="text"/>
Deepabarathy Muthu Kumaran - Principal / Coordinating Investigator - ID : 81516	
 Add Investigator	
<input type="button" value="Remove"/>	
<input type="button" value="Save"/>	

This list of investigator(s) depends on the Investigators that was added in Step 1

Remember to add the Investigator name to the study site!

Section 4 : Investigator(s) / Study Site(s)

Research ID : 19588

NMRR ID :

Research Title : testdd





Research Title Abbreviation : testdd

INVESTIGATOR (5)

Investigator refers to individual(s) who carries out a formal inquiry or investigation at the study site.

Click **INVESTIGATOR** to add name of investigator (s)

Investigator (s) List




No.	ID	Name of Investigator (s)	Investigator's Establishment / Institution	Prefill IA-HOD-IA By Investigator's Institution	Role	Email	Mobile phone	Inactive	
1	81516	Deepabarathy Muthu Kumaran	National Institutes of Health (NIH)		Principal / Coordinating Investigator	deepabarathy@nih.gov.my		<input type="checkbox"/>	  

STUDY SITE (5)

Study Site refers to institutional / establishment where the research will take place (data collection / sample taken). Study site can be multiple sites.

Click **STUDY SITE** to add study sites

Study Site List

No.	Site conducted	State	Correspondence E-mail	Date Registered	Investigator			
1	HOSPITAL SERDANG	Selangor Darul Ehsan	crccerdang@moh.gov.my	19-05-2015 16:53:45	No.	Investigator Name	Role	  
					1	Deepabarathy Muthu Kumaran	Principal / Coordinating Investigator	

[Back](#)

[Next](#)

Section 5 – Corresponding Person

- This section identify the Corresponding Person (CP) CP is the person that edits the submission and the contact person for the study/research.
- CP has the full access to edit the submission.
- Backup CP can only upload AOR documents.

Section 5 : Corresponding Person

Research ID : 19588

NMRR ID :

Research Title : testdd

Research Title Abbreviation : testdd

Please note that only the Corresponding Person & Backup Corresponding Person can update data and edit revisions. All others with email address may have access to the research but will not be allowed to edit data.

Research Corresponding Person

		Name	Email	Mobile Phone	Change / Remove Corresponding / Backup Corresponding Person		
5.1 **	Corresponding Person	Deepabarathy Muthu Kumaran	deepabarathy@nih.gov.my		Select From Project Member	Select From Directory	
5.2	Backup Corresponding Person				Select From Project Member	Select From Directory	Remove

[Back](#) [Next](#)

Section 6 – Research Registration

Section 6 : Research Registration

This research has not been registered.

Research ID : 19588

NMRR ID :

Research Title : testdd

Research Title Abbreviation : testdd

Please review your data properly. If everything is ok, please click on the button to submit to NMRR for Registration.

Confirm Submit to NMRR for Registration?

OK

Cancel

Research Registration

1	Date Registration	
2	Registration By	
3	Decision Status	Pending Submission
4	Submission No	S0
5	Latest Submitted PDF	
6	Initial Date Registration	
7	Initial Registration By	
8	Last Submission Date	
9	Last Submission By	
10	Date time record created	13-02-2014 16:01:45
11	Record created By	Deepabarathy Muthu Kumaran

RESEARCH REGISTRATION

If submitted successfully...

Section 6 : Research Registration

This research is in the Processing stage.


Research ID : 19588

NMRR ID :

Research Title : testdd

Research Title Abbreviation : testdd

Research Registration

1	Date Registration	19-05-2015 17:00:47
2	Registration By	Deepakaratne Walle Kumaras
3	Decision Status	Pending Secretariat's Decision for Submission
4	Submission No	S1
5	Latest Submitted PDF	 Built By Deepakaratne Walle Kumaras on 19-05-2015 17:00:45
6	Initial Date Registration	19-05-2015 17:00:47
7	Initial Registration By	Deepakaratne Walle Kumaras
8	Last Submission Date	19-05-2015 17:00:47
9	Last Submission By	Deepakaratne Walle Kumaras
10	Date time record created	13-02-2014 16:21:45
11	Record created By	Deepakaratne Walle Kumaras

Section 7.1 – Research submission for JPP - NIH recommendation

54:10

- 1. Research Title / Purpose of Submission
- 2. Research Details
- 3. Sponsor(s)
- 4. Investigator(s) / Study Site(s)
- 5. Corresponding Person
- 6. Research Registration

Research Submission to applicable authority

7.1 Research submission for NIH recommendation

7.3 Research submission for MREC approval

Section 7.1 : Research submission for NIH for recommendation NIH Research Review Committee (JPP-NIH)			
Research Title	testdd		
Research Title Abbreviation	testdd		
Research ID	19588	NMRR ID	
Final Decision	Pending Submission	Submission No	S0
		Revision No	

Click here to upload Research Documents

Step 1

UPLOAD RESEARCH DOCUMENTS

No.	Items	Version	Date uploaded	File Name	PDF
1	<p>Study Protocol or Protocol amendment</p> <p><i>* Study Protocol - Required for clinical research, bio-medical, systematic review & etc.</i></p> <p>A comprehensive and detailed document that describes the objective(s), design, methodology, statistical considerations, and organization of a research.</p> <p>OR</p> <p>Study Proposal</p> <p><i>* Required for other types of research</i></p> <p>A comprehensive document that describes the objective(s), design, methodology, statistical considerations, and organization of a proposed research.</p>	<input type="text" value="Version No"/> <input type="text" value="Version Date"/>			
2	<p>Patient information sheet (English) & Informed Consent Form (English)</p>	<input type="text" value="Version No"/>			



Warning! New files will always **OVERWRITE** existing file(s) if exist. You will **NOT** be able to retrieve the old file(s).
Note: If there are multiple files to be uploaded for an item, please combine all into a single PDF before uploading.

Below is a summary of the files you have uploaded

Non Confidential documents will be published in the NMRR Research Directory

PLEASE DO NOT attach / include any unrelated documents to the items below. Example: do not attach / include patient diary card to the Study Protocol.

No.	Items	Browse & Attach File	Date uploaded
1	Study Protocol or Protocol amendment <i>* Study Protocol - Required for clinical research, bio-medical, systematic review & etc.</i> <i>A comprehensive and detailed document that describes the objective(s), design, methodology, statistical considerations, and organization of a research.</i> OR Study Proposal <i>* Required for other types of research</i> <i>A comprehensive document that describes the objective(s), design, methodology, statistical considerations, and organization of a proposed research.</i>	<div style="border: 2px solid red; padding: 5px;"><input type="button" value="Browse..."/> No file selected. Version No <input type="text"/> Version Date <input type="text"/> dd-mm-yyyy <input type="button" value="Attach File"/></div>	
2	Patient information sheet (English) & Informed Consent Form (English)		

Click Browse button to browse the document file.

Don't forget to:


- Enter the Version No (example: 1)
- Enter the Version Date (example: 20-06-2015)

Its always recommended to upload a PDF file. System do accept other files, but the system will convert it to PDF upon attaching. This conversion my cause some formatting error to the original file.

Click here to upload Investigator(s) Documents

Step 2


UPLOAD INVESTIGATOR(S) DOCUMENTS

No		Investigator's agreement, head of department's and institutional approval (IA-HOD-IA)	Professional Indemnity (For clinical trial only)	CV	GCP C
1	Name of Investigator	Deepabarathy Muthu Kumaran			
	Investigator's Institution	National Institutes of Health (NIH)			
	Role of Investigator	Principal / Coordinating Investigator			
	Pre-filled IA-HOD-IA				

After Research Documents & Investigator Documents uploaded, click Finalise Submission

Step 3	Ensure documents submitted are final. Click to FINALISE SUBMISSION Note : If you do not have Adobe Reader, click here to download the software				
Step 4	<table border="1"><tr><td>Date Submitted</td><td></td></tr><tr><td>Latest Submitted PDF</td><td></td></tr></table>	Date Submitted		Latest Submitted PDF	
Date Submitted					
Latest Submitted PDF					

When Finalise submission clicked, system will combine all the uploaded documents into one PDF file. If the PDF successfully build, you will be able to see “SUBMIT” button

Step 3	Ensure documents submitted are final.  Built By Deepabarathy Muthu Kumaran on 19-05-2015 17:17:19 Click to FINALISE SUBMISSION Note : If you do not have Adobe Reader, click here to download the software				
Step 4	Click to SUBMIT TO CRC <table border="1"><tr><td>Date Submitted</td><td></td></tr><tr><td>Latest Submitted PDF</td><td></td></tr></table>	Date Submitted		Latest Submitted PDF	
Date Submitted					
Latest Submitted PDF					

Section 7.3 – Research submission for MREC Approval

59:23 |

- 1. Research Title / Purpose of Submission
- 2. Research Details
- 3. Sponsor(s)
- 4. Investigator(s) / Study Site(s)
- 5. Corresponding Person
- 6. Research Registration
- Research Submission to applicable authority
- 7.1 Research submission for NIH recommendation
- 7.3 Research submission for MREC approval

Section 7.3 : Research submission for MREC approval			
Research Title	testdd		
Research Title Abbreviation	testdd		
Research ID	19588	NMRR ID	
Initial Decision	Pending Submission	Submission No	S0
Amendment Decision		Revision No	
Renewal Decision		Amendment No	
Closure Decision			

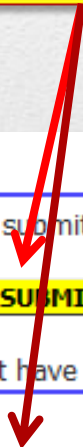
Step 1 Paste the Cover Letter to the Chairman of MREC explaining the purpose of your submission.


SAVE

Step 2 **UPLOAD RESEARCH DOCUMENTS**





No.	Items	Version	Date uploaded	File Name	PDF
1	Covering Letter to MREC <i>* Required for MREC Approval - Please list all Investigators and their roles, participating sites and all documents for MREC approval. Please state reasons if any waiver is requested</i> <i>Note: This is a formal signed cover letter from the Principal Investigator to the MREC Secretariat</i>	Version No Version Date			
2	Study Protocol or Protocol amendment <i>* Study Protocol - Required for clinical research bio-medical systematic review & etc</i>	Version No Version Date			

Always REMEMBER to click “Finalise Submission” and the “Submit” button at EACH section 7.



Step 4	<p>Ensure documents submitted are final.  Built By Deepabarathy Muthu Kumaran on 19-05-2015 17:22:34</p> <p>Click to FINALISE SUBMISSION</p> <p>Note : If you do not have Adobe Reader, click here to download the software</p>				
Step 5	<p>Click to SUBMIT TO MREC</p> <table border="1" data-bbox="220 1120 1877 1210"><tr><td data-bbox="220 1120 801 1163">Date Submitted</td><td data-bbox="801 1120 1877 1163"></td></tr><tr><td data-bbox="220 1163 801 1210">Latest Submitted PDF</td><td data-bbox="801 1163 1877 1210"></td></tr></table>	Date Submitted		Latest Submitted PDF	
Date Submitted					
Latest Submitted PDF					

If successfully submitted, the yellow Submit button will disappear.

Step 4	<p>Ensure documents submitted are final.  Built By Deepabarathy Muthu Kumaran on 19-05-2015 17:22:34</p> <p>Note : If you do not have Adobe Reader, click here to download the software</p>				
Step 5	<p>Documents are locked for processing. If you need to resubmit revised documents, click here to Request to reopen submission</p> <table border="1" data-bbox="237 863 1696 988"><tr><td data-bbox="237 863 749 906">Date Submitted</td><td data-bbox="749 863 1696 906">19-05-2015</td></tr><tr><td data-bbox="237 906 749 988">Latest Submitted PDF</td><td data-bbox="749 906 1696 988"> Built By Deepabarathy Muthu Kumaran on 19-05-2015 17:22:34 Research Submission_19052015_172236.pdf</td></tr></table>	Date Submitted	19-05-2015	Latest Submitted PDF	 Built By Deepabarathy Muthu Kumaran on 19-05-2015 17:22:34 Research Submission_19052015_172236.pdf
Date Submitted	19-05-2015				
Latest Submitted PDF	 Built By Deepabarathy Muthu Kumaran on 19-05-2015 17:22:34 Research Submission_19052015_172236.pdf				

If you have these notifications on your page...



Attention - You have 1 Incomplete submission(s)!

[Click here for details.](#)

Deepabarathy Muthu Kumaran, welcome to the NMRR

Please make your selection below :

Researcher Main Menu

1. Register new research protocol
 - 1.1 [Investigator initiated research](#) (IIR) 
 - 1.2 [Industry sponsored research](#) (ISR) 
2. [Update submission to existing protocol](#)

Means something is still pending at your side, and secretariat did not receive your submission!

Attention - You have 1 Incomplete submission(s)! [Click here for details.](#)

Deepabarathy Muthu Kumaran (General User, Investigator or Proxy, Project Staff, Sponsor Member) [Hide](#)

[Contact Us](#) [Change Password](#) [Logout](#)

Stage 1 Submission screening by NMRR secretariat prior to further actions by relevant authority

1. [Unsubmitted research \(Not submitted yet by CP\)](#) (8)
2. [Submissions being processed \(Pending review & decision\)](#) (2)
3. [Incomplete submissions awaiting resubmission by CP](#) (0)
4. [Submissions with CP's request to re-submit \(Pending Secretariat's OK for resubmission\)](#) (0)

STAGE 1 – Has no received NMRR ID / in processing stage by secretariat / unsubmitted submissions

Stage 2 Submission forwarded to relevant authority for processing

5. [Registered completed submissions \(NMRR ID# issued\)](#) (0)
6. [Submissions needing revision \(Pending resubmission by CP\)](#) (0)
7. [Revision Submitted](#) (0)
8. [Submissions with a Final Decision](#) (10)
9. [Submissions with Conditional Approval \(pending additional document/data from CP\)](#) (0)

STAGE 2 – Received NMRR ID / in review process / approved research

Stage 3 – Amendment after approval by relevant authority

10. [Submissions with CP's request to amend \(Pending Secretariat's OK for submit amendment\)](#) (0)
11. [Submissions needing Amendment \(Pending resubmission by CP\)](#) (1)
12. [Amendment being processed \(Pending review & decision\)](#) (0)
13. [Amendment with final decision](#) (1)

STAGE 3 – Approved research requesting for amendments

All submissions

14. [All submissions \(both registered with NMRR ID# and Unregistered\)](#) (22)
15. [All Research Registration \(Unique Research\)](#) (6)

Display all submission that has the users' name in it.

All submissions (both registered with NMRR ID# and Unregistered)

No.	Fully Submit Date	Research ID	NMRR ID	Approval Type	Action	Research Title Abbreviation	ISR	Correspondence Person	Initial Submission Date By CP	Last Submission Date By CP	Date accepted by NMRR Sec	Decision Status	History								
1		19588		Institutional Recommendation - Clinical Research Centre	View/Edit submission Email NMRR Email CRC	testdd	<input type="checkbox"/>	Deepabarathy Muthu Kumaran				Pending Submission	History								
2		19588		Ethics Approval - Medical Research & Ethics Committee	View/Edit submission Request to reopen submission Email NMRR Email MREC	testdd	<input type="checkbox"/>	Deepabarathy Muthu Kumaran	19-05-2015	19-05-2015		<table border="1"> <tr> <td>Initial</td> <td>Pending Secretariat's Decision for Submission</td> </tr> <tr> <td>Amendment</td> <td></td> </tr> <tr> <td>Renewal</td> <td></td> </tr> <tr> <td>Closure</td> <td></td> </tr> </table>	Initial	Pending Secretariat's Decision for Submission	Amendment		Renewal		Closure		History
Initial	Pending Secretariat's Decision for Submission																				
Amendment																					
Renewal																					
Closure																					
3		19588		Research Registration	View/Edit submission Request to reopen submission Email NMRR	testdd	<input type="checkbox"/>	Deepabarathy Muthu Kumaran	19-05-2015	19-05-2015		Pending Secretariat's Decision for Submission	History								

Deepabarathy Muthu Kumaran, W

Please make your selec

Always make sure that Unsubmitted research and Incomplete submission awaiting resubmission is always showing (0)

Public User Main Menu - Update submission existing protocol

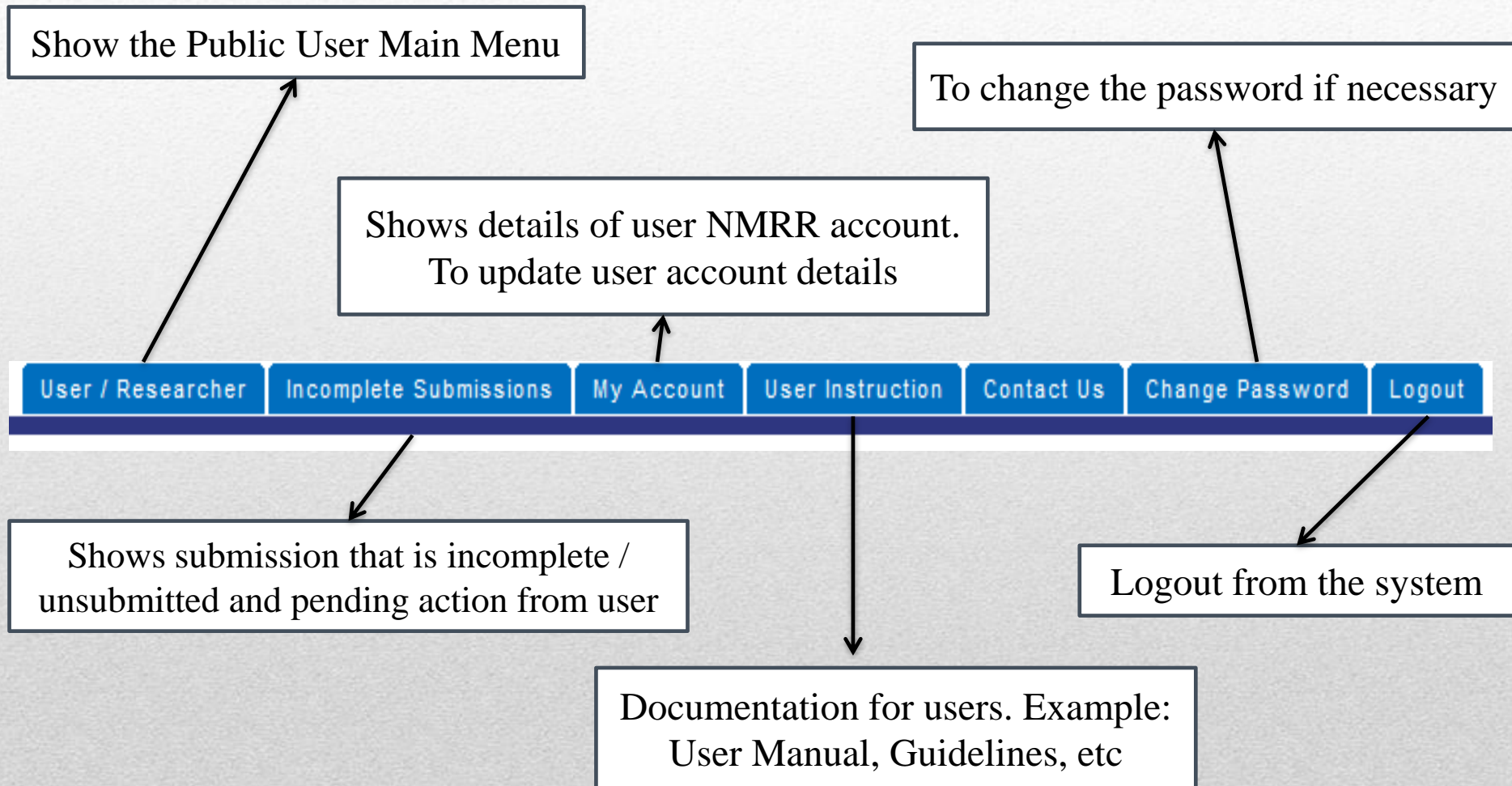
Stage 1 Submission screening by NMRR secretariat prior to further actions by relevant authority

1. [Unsubmitted research \(Not submitted yet by CP\) \(15\)](#)
2. [Submissions being processed \(Pending review & decision\) \(2\)](#)
3. [Incomplete submissions awaiting resubmission by CP \(0\)](#)
4. [Submissions with CP's request to re-submit \(Pending Secretariat's OK for resubmission\) \(0\)](#)

Stage 2 Submission forwarded to relevant authority for processing

5. [Registered completed submissions \(NMRR ID# issued\), for further actions by the relevant authority \(0\)](#)
6. [Submissions needing revision \(Pending resubmission by CP\) \(0\)](#)

Public User Tabs



Difference between

RESEARCH ID

- Will be issued when the title of the research is entered.
- Issued by NMRR system (auto)
- Is used for all corresponding with NMRR Secretariat

NMRR ID

- Will be issued once Documentation for the Research Registration is complete.
- Issued by NMRR Secretariat
- Indication that research submission is forwarded to relevant approval authority (if any)

Investigators have to make sure they have received the NMRR ID within 7 working days from the date they have registered the research